



<u>Committee and Date</u>
Strategic Licensing Committee
5 October 2022

<u>Item</u>
<u>Public</u>

REPORT HEADING

Responsible Officer Mandy Beever, Transactional and Licensing – Team Manager
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1. Synopsis

- 1.1 This report gives details of the licences issued and the variations that have been made between 1 June 2022 and the 31 August 2022 and a summary of applications considered by the Committee.

2. Executive Summary

- 2.1 Licensing officers have been given delegated powers to issue or amend licences, providing no objections have been received in the case of licences issued under the Licensing Act or regarding general and public health licences.
- 2.2 Further, procedures have been approved for officers with direct line management responsibility for Licensing to use their delegated powers to refuse, suspend or revoke driver, vehicle, and operator licences.
- 2.3 This report gives details of the licences issued and the variations that have been made between 1 June 2022 and the 31 August 2022 and a summary of applications considered by the Committee.

3. Recommendations

- 3.1 That members note the position as set out in the report.

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4. Risk Assessment and Opportunities Appraisal

- 4.1 This is an information report giving Member's information on the work undertaken by the Licensing Team and Committee and therefore a risk assessment and opportunities appraisal has not been carried out.

5. Financial Implications

5.1. There are no financial implications associated with this report.

6. Climate Change Appraisal

6.1. There are no anticipated climate change or environmental impacts associated with the recommendations in this report.

7. Background

7.1 Information regarding the issue of licences by Officers under delegated powers is reported to Committee on a quarterly basis.

7.2 Officers use their delegated powers in a number of situations, including where:

- a) A licence has been requested and there have been no objections raised by interested parties or Responsible Authorities.
- b) The application has met the Council's policy criteria for accepting an application.
- c) There are vehicle applications for new or renewal licenses and refusal, suspension, and revocation of licences where the operating criteria as set by the Hackney Carriage and Private Hire Licensing Policy 2019 to 2023 is not met and the officer does not consider there to be any special reason for an exception to be made.
- d) There are driver's applications for new or renewal licences and refusal, suspension, or revocation of licences where the criteria as set by the Hackney Carriage and Private Hire Licensing Policy 2019 to 2023 is not met and the officer does not consider there to be any special reason for an exception to be made.
- e) There are Private Hire Operator applications for new or renewal licenses and refusal, suspension, and revocation of licences where the operating criteria as set by the Hackney Carriage and Private Hire Licensing Policy 2019 to 2023 is not met and the officer does not consider there to be any special reason for an exception to be made.

7.3 The table in **Appendix A** shows the complete range of licences issued by the licensing team during the period of 1 June 2022 and the 31 August 2022. During this period the total number of licences processed was 1252.

7.4 The Table in **Appendix B** shows that there were no Licensing and Safety Sub-Committee Meetings held between the 1 June 2022 and the 31 August 2022.

7.5 The Table at **Appendix C** shows that there were no Licensing Act Sub Committee premise hearings held between the 1 June 2022 and the 31 August 2022.

7.6 Following the decision at the Strategic Licensing Committee on 18 March 2015, vehicles and driver applications are now being considered by Officers using delegated powers. This includes refusal of new licence applications, refusal to renew existing licences and revocation and suspension of existing licences, in relation to any matter concerning a hackney carriage or a private hire driver's licence or a vehicle licence or any matter concerning a private hire operator's licence.

The number of licences and actions determined by this process is as follows:-

Driver	Granted	Granted and/or Warning Letter, Suspension	Letter Council is 'Minded to refuse' or 'Revoke'	Refuse to Grant	Revoke	To refer to Committee
New	3	1		3		
Renew						
Conduct		3	4		3	
Vehicle	Granted	Granted and/or Warning Letter	Letter Council is 'Minded to refuse' or 'Revoke'	Refuse to Grant	Revoke	To refer to Committee
New						
Renewal	1		1			
Condition				1		
Operator	Granted	Granted and/or Warning Letter	Letter Council is 'Minded to refuse' or 'Revoke'	Refuse to Grant	Revoke	To refer to Committee
New						
Renewal						
Conduct			4		4	

8. Conclusions

- 8.1 During the period captured in this report the workload for the Licensing team has continued to be high. The team have worked together to answer all the queries, support businesses and maintain the flow of applications.

List of Background Papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)

Cabinet Member (Portfolio Holder)

Councillor Ed Potter, Deputy Leader, Economic Growth, Regeneration and Planning

Local Member

Cover all areas of Shropshire

Appendices:

Appendix A – Licences processed between 1 June 2022 and the 31 August 2022.

Appendix B – Number of Hackney Carriage / Private Hire Vehicle applications considered at the Licensing and Safety Sub-Committees from 1 June 2022 to the 31 August 2022.

Appendix C – Hearings held for licensed premises at the Licensing Act Sub-Committees from 1 June 2022 to the 31 August 2022.

Licences processed – from the 1 June 2022 to the 31 August 2022.

General Licensing	Renewal Period	Total
Acupuncture Personal	For life	
Acupuncture Premises	For life	
Activities Involving Animals Licence	Up to 3 years	29
Caravan Sites	For life	6
Mobile Homes Fit and Proper Person Register	Up to 5 Years	
Cosmetic Piercing Personal	For life	17
Cosmetic Piercing Premises	For life	6
House to House Collection	For the period applied for, no longer than 12 months	5
House to House Exemption Order	Exemption certificate is issued by the Home Office	2
Scrap Metal Site (new/renewal)	3 Years	
Scrap Metal Collector (new/renewal)	3 Years	3
Sex Establishment Licence	1 Year	
Sex Shop Licence	1 Year	
Street Collection	Covers the dates applied for	27
Street Trading Licence (new/renewal)	1 Year (daily licence also available which covers maximum of 7 days in a 12-month period)	11
Tattooing Personal	For life	
Tattooing Premises	For life	
Electrolysis Personal	For life	
Electrolysis Premises	For life	
Dangerous Wild Animals	2 Years	1
Zoo	New licences last 4 years, upon renewal they can be granted for 6 years	2
Distribution of Free Printed Matter	7 consecutive days, 28 consecutive days, 1 year – dependent on what is applied for	
Storage of Explosives	1 Year	12
Year-round Fireworks Sales	1 Year	
Pavement Licence	1 Year	10
Pavement Permit	1 Year	19
Total Applications General		150

Taxi Licensing		Renewal Period	Total
Hackney Carriage	N	1 Year	4
Hackney Carriage	R	1 Year	12
Joint HC/PH Driver	N	Up to 3 Years	17

Joint HC/PH Driver	R	Up to 3 Years	42
Private Hire Operator	N	Up to 5 Years	2
Private Hire Operator	R	Up to 5 Years	1
Private Hire Vehicle	N	1 Year	37
Private Hire Vehicle	R	1 Year	123
Hackney Vehicle Transfer		For period left on existing licence	1
Private Hire Vehicle Transfer		For period left on existing licence	9
Private Hire Licensee Transfer		For period left on existing licence	
Trailer Licence		1 Year	
Total Taxi Applications			248

Taxi Licensing (Surrendered)	Total
Private Hire Vehicles	0
Hackney Carriages	0
Total Surrendered Vehicles	0

Licensing Act 2003	Renewal Period	Total
Club Premises Certificate	For Life	
Personal Alcohol (variation/new)	For Life	71
Premises Licence	For Life	20
Temp Event Notice no Alcohol	For the dates applied for	
Temp Event Notice with Alcohol	For the dates applied for	419
Minor Variation Application	For Life	6
Designated Premises Supervisor (DPS) Change/Variation	For Life	53
Disapply DPS	For Life	
Premises Licence Transfer Application	For Life	21
Annual Fee	Due each year on anniversary of granting of original licence	225
Notification of Interest	For Life	1
Premises Licence with Alcohol - Full Variation	For Life	6
Premises Licence without Alcohol - Full Variation	For Life	
Total Licensing Act Applications		822

Gambling Act 2005	Renewal Period	Total
Bingo Premise Licence	For Life	

Betting Premise Licence (other than track)	For Life	
Betting Premises Licence (track)	For Life	
Licensed Premise Gaming Machine Permit	For Life	1
Notification of Intent to have gaming machines	For Life	1
Prize Gaming Permit	10 Years	
Club Machine Permits	10 Years	
Club Gaming Permit	10 Years	
Occasional Use Notice	For the dates applied for	1
Temporary Use Notice	For the dates applied for	
Adult Gaming Centre	For Life	
Small Society Lotteries	For Life	13
Change of Promoter	As necessary	
Annual Fee	Due each year on anniversary of granting of original licence	16
Family Entertainment gaming machine permit	10 Years	
Total Gambling Act 2005 Applications		32

Total Applications	1252
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Total Surrendered Vehicles	0
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APPENDIX B

Licensing and Safety Sub-Committee Meetings from 1 June 2022 to the 31 August 2022.

Date of Meeting	Scheduled/ Additional	Item	Meeting Venue	Decisions
None				

APPENDIX C

Licensing Act Sub-Committees.

Hearings held for licensed premises from 1 June 2022 to the 31 August 2022.

Date	Premises	Type of Application	Councillors	Decision	Review Requested by
None					